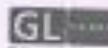




P.S.R. Engineering College  
(An Autonomous Institution, Affiliated to Anna University)  
Sevalpatti, Sivakasi - 626 140  
Vindhanagar District, Tamilnadu State



**THIRD MEETING OF INTERNAL QUALITY ASSURANCE CELL**

**Members Present**

**Date: 19.10.2015**

S.No.	Name of the Member	Designation	Category	Signature
1	Dr. H.G. Veluprasad	Principal	Chairman	
2	Mrs. VM. Sargudha	Assistant Professor/MBA	Coordinator	
3	Dr. P. Rajith Kumar	Asst. Prof./ECE	Member	
4	Mr. T. Harisharanathan	Asst. Prof./EEE	Member	
5	Mrs. M. Purnavi	Asst. Prof./CSE	Member	
6	Mr. M. Suresh	Asst. Prof./Mech	Member	
7	Mr. S. Ashok. Marudandan	Asst. Prof./Civil	Member	
8	Mrs. D. Jyoti Rani	Asst. Prof./Dr. Ge. (Bio-Tech)	Member	
9	K. Selvakumar B.E., MBA	Director, Lovely Gift Printing Pvt. Ltd.	Member-Industry	

**Special Invites Present**

S.No.	Name of the Invites	Designation	Signature
1	Dr. P. Muthusamy	Dean	
2	Dr. K. Balu Sundar	HOD (CSE)	
3	Mr. C. K. Kumar	HOD (ECE)	
4	Dr. M. Shafiq Hameed	HOD (CIVIL)	
5	Dr. S.K. Rajasekar	Deputy CCE & HOD (MBA)	
6	Dr. S. Ramesh	HOD (EEE)	
7	Dr. P. Prabhakar	HOD (MECH)	



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Virudhunagar District, Tamilnadu State



**THIRD MEETING OF THE INTERNAL QUALITY ASSURANCE  
CELL(IQAC)**

**MINUTES OF THE THIRD MEETING OF THE INTERNAL QUALITY ASSURANCE  
CELL OF P.S.R.ENGINEERING COLLEGE HELD ON 19.10.2015  
AT 10.30 AM IN BOARD ROOM**

Date: 20.10.2015

Third Meeting of the Internal Quality Assurance Cell of P.S.R. Engineering College was held on 19.10.2015 at 10.30 am in Board Room.

**Members Present**

S.No.	Name of the Member	Designation	Category
1	Dr.B.G.Vishnuram	Principal	Chairman
2	Mrs.VM.Sangeetha	Assistant Professor/MBA	Coordinator
3	Dr.P.Ranjith Kumar	Asso. Prof./ECE	Member
4	Mr.T.Balasubramanian	Asst.Prof./EEE	Member
5	Mrs.M.Piramu	Asst.Prof./CSE	Member
6	Mr.M.Suresh	Asst.Prof./Mech	Member
7	Mr.S.Ashok Manikandan	Asst.Prof./Civil	Member
8	Mrs.D.Jansi Rani	Asst.Prof.(Sr.Gr./Bio-Tech	Member
9	K.Selvakumar B.E.,MBA	Director, Lovely Offset Printers Pvt. Ltd.	Member-Industrialist

**Special Invitees Present**

S.No.	Name of the Invitees	Designation
1	Dr.P.Marichamy	Dean
2	Dr.K.Ruba Soundar	HOD (CSE)
3	Mr.C.K.Ramar	HOD (ECE)
4	Dr.M.Shahul Hameed	HOD (Civil)
5	Dr.S.K.Rajamannar	Deputy COE & HOD(MBA)
6	Dr. S. Ramesh	HOD (EEE)
7	Dr. P. Pitchipoo	HOD (MECH)

At the outset, Dr.B.G.Vishnuram, Principal, PSREC & Chairman, IQAC welcomed all the members for the third meeting of PSREC IQAC. He extended a special welcome to the K.Selvakumar B.E.,MBA., Member-Industrialist. He informed the members that the recommendations of second IQAC meeting were successfully implemented.

**ITEM.1: Review on functioning of IQAC**

The functions and role of IQAC in sustaining the quality of the academic programmes of the college was presented. Significant activities and contributions of IQAC were briefed.

**ITEM.2: Action Plan**

Plan of Action of IQAC is proposed and as follows

• Motivate the faculties for undertaking quality research activities and bring out more number of research projects and publications
• Encourage senior faculties of all departments to obtain minimum one major funded projects
• Encourage junior faculties of all departments to obtain minimum one minor funded projects
• Encourage faculties to organize funded workshops/seminars/conferences at national and international levels
• Insist each faculty to attend at least one vocational training program
• Strengthen value added courses
• Encourage UG and PG final year students to attend Internship programmes in reputed organizations during final semester
• Reinforce online learning
• Encourage students to carry out innovative projects which benefit society
• Strengthen the communication skills & employability skills of students and campus placement
• Motivate students to get membership from any one professional forum
• Prompt students to take part in NSS, YRC and RRC activities
• Reinforce the Environmental Projects for Green Campus
• Conducting atleast one vocational training programme for supporting staff for each semester
• Strengthen micro teaching

*After discussion, members approved the plan of action of IQAC*

**ITEM.3: Review on Academic Activities of the College.**

Chairman reported the existing practices in the areas of teaching and learning process, Internal Examination, Research and other Student Progression. He moved the discussion with the innovative and best practices adopted in teaching and learning process.

*After discussion, academic audit for all departments during the semester July 2015 to November 2015 is planned.*

**ITEM.4 : Preparation of annual quality assurance report (AQAR)**

A revised format for department Annual Quality Assurance report was presented and IQAC members of each department are requested to start the preparation of AQAR for the semester July 2015 to November 2015 as per the revised format.

The meeting was concluded at 12.30 pm.

MRS.V.M.SANGEETHA  
Coordinator, IQAC

DR.B.G.VISHNURAM  
Chairman, IQAC & Principal



**P.S.R.ENGINEERING COLLEGE**  
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Sevalpatti (P.O), Sivakasi -626140.  
Tamilnadu State



DATE:30.10.15

**ACTION TAKEN REPORT FOR THIRD MEETING OF IQAC**

Item No.	Decision Taken in the Meeting regarding	Action Taken
1	Review on Functioning of IQAC	IQAC Coordinator, Dr.P.Ranjith kumar presented about various functions and roll of IQAC in sustaining the quality of academic programmes of the college.
2.	<p>Action Plan</p> <ol style="list-style-type: none"><li>1. Motivate the faculties for undertaking quality research activities and bring out more number of research projects and publications.</li><li>2. Encourage senior faculties of all departments to obtain minimum one major funded project.</li><li>3. Encourage junior faculties of all departments to obtain minimum one minor funded project.</li><li>4. Insist each faculty to attend one vocational training program.</li><li>5. Strengthen value added courses.</li><li>6. Encourage UG &amp; PG final year student to attend internship programs in reputed organization during final semester.</li><li>7. Reinforce Online learning</li><li>8. Encourage students to carry out innovative projects which benefit society.</li><li>9. Strengthen the communication skills and</li></ol>	Plan of action for academic year 2016-17 accepted and action is started as per the plan.

	4. Reinforce the Environmental Projects for Green Campus  5. Encourage students to go for internships and industry based projects	On campus –219 Off Campus –45  Tree Plantation by students and Organized Ozone Day on 16-09.2016  About 32 students undergone internships for project works at industries
3.	Review on academic activities of the college	Academic Audit was done by Internal and External Experts
4.	Preparation of Annual quality assurance report.	As per the revised format of AQAR each department has started its preparation and submit it to NAAC on 12.10.16
5.	Academic activities of next semester	Dr.P.Marichamy presented the academic activities of forthcoming semester . it will be implemented in next Academic year. Moreover, online feedback system for the students are introduced.

**Dr.P.Ranjith Kumar**  
Coordinator, IQAC

**Chairman, IQAC**