



P.S.R. Engineering College  
(An Autonomous Institution, Affiliated to Anna University)  
Sevalpatti, Sivakasi -626 140  
Virudhunagar District, Tamilnadu State



**FIRST MEETING OF THE INTERNAL QUALITY ASSURANCE CELL**  
**(IQAC)**

Date: 26.03.2014

**Members Present:**

**Internal Members:**

S.No.	Name of the Member with Designation	Category	Signature
1	Dr.K.R.Viswanathan, Principal	Chairman	<i>K.R.Viswanathan</i>
2	Dr.P.Marichamy, Dean	Member	<i>P. Marichamy</i>
3	Er.S.Vigneshwari, Director	Management Representative	<i>S. Vigneshwari</i>
4	Dr.S.K.Rajamannar, Deputy CoE	Member	<i>S.K. Rajamannar</i>
5	Dr. S. Ramesh, HoD (EEE)	Member	<i>S. Ramesh</i>
6	Dr. P. Pitchipoo, HoD (MECH)	Member	<i>P. Pitchipoo</i>
7	Mrs.VM.Sangeetha, AP/MBA	Coordinator	<i>Mrs. VM. Sangeetha</i>

**External Member:**

S.No.	Name of the Member with Designation	Category	Signature
8	K.Selvakumar, Director, Lovely Offset Printers Pvt. Ltd.	Member-Industrialist	<i>K. Selvakumar</i>



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**FIRST MEETING OF THE INTERNAL QUALITY ASSURANCE  
CELL(IQAC)**

**MINUTES OF THE FIRST MEETING OF THE INTERNAL  
QUALITY ASSURANCE CELL OF P.S.R.ENGINEERING COLLEGE  
HELD ON 26.03.2014  
AT 10.30 AM IN BOARD ROOM**

Date: 27.03.2014

First Meeting of the Internal Quality Assurance Cell of P.S.R. Engineering College was held on 26.03.2014 at 10.30 am in Board Room.

**Members Present:**

**Internal Members:**

S.No.	Name of the Member	Designation	Category
1	Dr.K.R.Viswanathan	Principal	Chairman
2	Dr.P.Marichamy	Dean	Member
3	Er.S.Vigneshwari	Director	Management Representative
4	Dr.S.K.Rajamannar	Deputy CoE	Member
5	Dr. S. Ramesh	HoD (EEE)	Member
6	Dr. P. Pitchipoo	HoD (MECH)	Member
7	Mrs.VM.Sangeetha	Assistant Professor/MBA	Coordinator

**External Member:**

S.No.	Name of the Member	Designation	Category
8	K.Selvakumar B.E.,MBA	Director, Lovely Offset Printers Pvt. Ltd.	Member-Industrialist

At the outset, Dr.K.R.Viswanathan, Principal, PSREC & Chairman, IQAC welcomed all the members for the first meeting of PSREC IQAC. He extended a special welcome to the K.Selvakumar B.E.,MBA., Member-Industrialist. The Principal informed the members that the diverse experience, knowledge and skills of these members would go a long way in accomplishing the aims and objectives of PSREC-IQAC.

**ITEM.1** Discussion of the progression of SSR report

The Principal requested Dr.P.Marichamy, Dean to present the report on status of self study report. Dean circulated completed version of self study report to all members and invited members to contribute needful suggestions on the self study report.

Members expressed their satisfaction in the completion of self study report.

**ITEM.2: IQAC establishment**

An IQAC (Internal Quality Assurance Cell) has been formed with the following list of members as mentioned in annexure.

Mrs.VM.Sangeetha, Coordinator, IQAC made a brief presentation on the functions expected of IQAC, mechanisms and procedures to be adopted and strategies to institutionalize quality initiative.

**ITEM.3 : Preparation of annual quality assurance report (AQAR)**

IQAC has gone through the details about the preparation of AQAR of the IQAC. It was planned to take input from various cells and sections of the College to cover all the activities on the following "Key" result areas.

S.No.	Key result areas	Input to be obtained from
1	Activities reflecting the goals and objectives of the Institution	Principal office
2	New Academic programmes initiated	Cell-Curriculum Design
3	Innovations in curricular design and transaction	-do-
4	Examination reforms implemented	COE office
5	Initiative towards faculty development programmes	All Departments
6	Total number of seminar/workshops conducted	All Departments
7	Research projects	Research and Development Cell
8	Patents generated, if any	-do-
9	New Collaborative research programs	-do-
10	Research grants received from various agencies	-do-
11	Details of research scholars	-do-
12	Citation index of faculty members and impact factor	-do-
13	Internal Resources generated	Finance Committee
14	Teachers and Officers newly recruited	Administrative office
15	Teaching – Non-teaching staff ratio	-do-
16	Improvements in the library services	Library
17	New books/journals subscribed and their value	-do-
18	Financial aid to students	Administrative office
19	Activities and support from the Alumni	Alumni Association

Minutes of First Internal Quality Assurance Cell


	Association	
20	Activities and support from the Parent – Teacher Association	Parent-Teacher Association Cell
21	Sports related activities	Physical Director
22	Student achievements and awards	COE office
23	Placement services provided to students	Training & Placement Cell

**ITEM. 4: Any other matters**

- K.Selvakumar, B.E.,MBA., Member-Industrialist opined that IQAC shall conduct Faculty development programmes in collaboration with industry to create dynamic class environment for the betterment of students.
- It was recommended to make Provision in Time Table for student centric learning by Case studies, Quizzes, Group discussions and use of web resources.

Chairman proposed thanks to all members of IQAC.


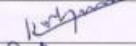
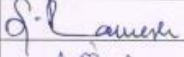



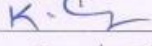
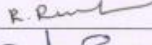
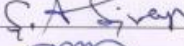

The meeting was concluded at 12.30 pm.

  
MRS.V.M.SANGEETHA  
Coordinator IQAC

  
DR.K.R.VISWANATHAN  
Principal & Chairman IQAC

Copy to:  
1. Internal Quality Assurance Cell members.

Circulated to :

S.No.	Staff Name	Signature
1	Dr.P. Marichamy, Dean & HoD / ECE	
2	Dr. K. Ruba Soundar, HoD/CSE	
3	Dr. S. Ramesh HoD/EEE	
4	Dr. S. Robert Ravi HoD/Civil	
5	Dr. P. Pitchipoo HoD/Mech	
6	Mr. D.V. Pradeepsankar, HoD/IT	
7	Dr. K. Subramanian, HoD/BT	
8	Mr. R.Rengarajan HoD/MBA	
9	Mr. S. Anantha Sivaprakasam, HoD/MCA	
10	Mr. N. Uthaya Soorian, HoD/H&S	

11. Mr. M. SYED IBRAHIM LIB. M. Syedok



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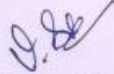


DATE:28.05.14

**ACTION TAKEN REPORT FOR FIRST MEETING OF IQAC**

Item No.	Decision Taken in the Meeting regarding	Action Taken
1	Discussion of the progression of SSR Report	Dr.P.Marichamy, Academic Dean presented the Self Study Report.
2.	IQAC Establishment	An IQAC has been formed as per NAAC guidance and Ms.V.M.Sangeetha AP/MBA was appointed as Co-ordinator of IQAC Cell and she has given a brief presentation about the strategies adopted, roles and responsibilities of IQAC members.
3.	Preparation of Annual Quality Assurance Report	The First AQAR report was prepared and submitted to the NAAC on 18.09.2015
4.	Any other matters <ul style="list-style-type: none"><li>• Conduction of Faculty Development Programmes</li><li>• Provision in timetable for student centric learning</li></ul>	<p>The IQAC initiated to conduct the faculty development programme to create dynamic class environment for the betterment of students. The following FDP programmes were conducted for the faculty members through IQAC</p> <ul style="list-style-type: none"><li>• Revised Bloom's Taxonomy based Internal Assessment Test questions Preparation on 14.08.14</li><li>• Outcome based Education with evaluation of PEOs and POs are being practiced on 14.08.14.</li></ul> <p>Separate hours are allotted in regular time table for activities like group discussion, project work ,</p>

	Placement Training , GATE Exam Preparation and digital library.
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**Coordinator, IQAC**



**Chairman, IQAC**