



# P.S.R. ENGINEERING COLLEGE

(An Autonomous Institution, Affiliated to Anna University, Chennai)  
Sivakasi-626 140, Virudhunagar Dt., Tamil Nadu



## GRIEVANCES AND REDRESSAL CELL

### MINUTES OF MEETING

15.02.2019

The meeting of Grievances and Redressal Cell for the even semester 2018-19 was held on 13.02.2019 at 10.30 am in the Principal office. The Principal chaired the meeting.

#### Members Present:

Sl. No.	Name	Details	Representation
1.	Dr. K. Ganesan	Principal	Chairman <i>KG</i>
2.	Dr. B.G.Vishnuram	Director(Academic)	Member <i>BGV</i>
3.	Dr. P.Marichamy	Dean	Member <i>P. Marichamy</i>
4.	Dr. M. Shahul Hameed	Dean (Research)	Member <i>S H</i>
5.	Dr. K. Valarmathi	HOD / ECE	Member <i>Valarmathi</i>
6.	Dr. K. Rubasoundar	HOD / CSE	Member <i>KR</i>
7.	Dr.P.Pitchipoo	HOD/Mech	Member <i>P</i>
8.	Dr. R. Madavan	HOD / EEE	Member <i>R Madavan</i>
9.	Dr. R. Srinivasan	Professor / Physics	Member <i>R Srinivasan</i>
10.	Dr. P. Ranjithkumar	ASP / ECE	Member <i>Ranjithkumar</i>
11.	Dr. A. Ramathilagam	ASP / CSE	Member <i>A Ramathilagam</i>

The chairman welcomed all the members for the meeting. Thereafter, the agenda items were taken up for discussion with permission of the chair.



**Item No. 1: Review of minutes of previous meeting:**

The minutes of previous meeting and its compliances were discussed. The members conveyed that all the grievances arose by the students were addressed by the concerned sections of the college.

**Item No. 2: Discussion on grievances received:**

The coordinator Dr. A. Ramathilagam presented the grievances received from the students and staff in front of the committee. The committee discussed the grievances as given in the table below) in detail. The proposed remedial actions are also recommended.

S. No	Nature of Grievances	Raised by	Proposed Action
1	Hands on training with the real-time component are needed for first year students.	N. Jegadeesh Pandian I MECH / I SECTION	Hands on Training and simple project work assigned to all the first year students for a week.
2	Hostel: Drinking water is available in the ground floor. Hence, drinking water supply is insufficient in all floor.	-	At present, drinking water is supplied in all floor by the water drums.

**Item No. 3: Any other matter**

The meeting was concluded at 11.45 AM.

  
Coordinator

  
Chairman & Principal





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Sivakasi-626 140, Virudhunagar Dt., Tamil Nadu



## GRIEVANCES AND REDRESSAL CELL

### MINUTES OF MEETING

18.10.2018

The meeting of Grievances and Redressal Cell for the odd semester 2018-19 was held on 16.10.2018 at 10.30 am in the Principal office. The Principal chaired the meeting.

#### Members Present:

Sl. No.	Name	Designation	Representation
1.	Dr. P.Marichamy	Dean	Chairman
2.	Dr. M. Shahul Hameed	Dean (Research)	Member
3.	Dr. K. Valarmathi	HOD / ECE	Member
4.	Dr. K. Rubasoundar	HOD / CSE	Member
5.	Dr.P.Pitchipoo	HOD/Mech	Member
6.	Dr. R. Madavan	HOD / EEE	Member
7.	Dr. R. Srinivasan	Professor / Physics	Member
8.	Dr. P. Ranjithkumar	ASP / ECE	Member
9.	Dr. A. Ramathilagam	ASP / CSE	Member

The chairman welcomed all the members for the meeting. Thereafter, the agenda items were taken up for discussion with permission of the chair.

#### **Item No. 1: Review of minutes of previous meeting:**

The minutes of previous meeting and its compliances were discussed. The members conveyed that all the grievances arose by the students were addressed by the concerned sections of the college.



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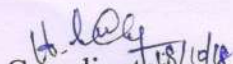
Item No.2: Discussion on grievances received:

The coordinator Dr.A.Ramathilagam presented the grievances received from the students and staff in front of the committee. The committee discussed the grievances as given in the table below in detail. The proposed remedial actions are also recommended.

Nature of grievances	Raised by	Proposed Action
Masks for all the students handling Microbiological specimens	Student from B.Tech(Bio-Technology)	Masks were give to all the students handling Microbiological specimens.
Laptop may be allowed to use in the hospital	-	Only final year students are allowed to use laptop for their project work. All others are asked to utilize the computer center inside the hostel
Provide LCD projectors and smart board in class rooms	Student from B.E(ECE)	Suggestions given by the students were noted and the committee ensured that the grievance will be redressed as soon as possible.
Provide water dispenser for summer season	Staff from CIVIL department	At present water dispenser available in every department

Item No.3: Any other matter

The meeting was concluded at 11.45 AM

  
Coordinator 18/10/18

  
Chairmen&Principal





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Tamilnadu.



**MINUTES OF SEXUAL HARASSMENT REDRESSAL COMMITTEE**

Meeting of sexual harassment redressal Committee was held in Board room on 13.03.2019 at 11.00 am.

**Members Present:**

S.No	Name	Position	Designation	Signature
1	Dr.K.Ganesan	Chairman	Principal	K. Ganesan
2	Dr.K.Valarmathi	Coordinator	HOD/ECE	Dr. K. Valarmathi
3	Mrs.A.Ramathilagam	Co-Coordinator	Asst Prof /CSE	A. Ramathilagam
4	Mrs.M.Yamuna	Member	Asst Prof /EEE	M. Yamuna
5	Mrs.A.Dhanalakshmi	Member	Asst Prof /CIVIL	A. Dhanalakshmi
6	Mrs.M.AynulRifaya	Member	Asst Prof /Biotech	M. AynulRifaya
7	Mrs.R.Rekha	Member	Asst Prof /MBA	R. Rekha
8	Mrs.S.Sona Devi	Member	Asst Prof/Chemistry	S. Sona Devi
9	Ms.Saranya	Member	Technician /ECE	Ms. Saranya
10	Ms.J.Amutha	Member	Technician /CSE	J. Amutha

The chairman welcomed all the members for the meeting of PSREC sexual harassment redressal Committee. Thereafter, the agenda items were taken up for discussion with permission of the chair.

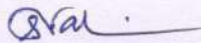
**Item no.1:** To read and conform the previous meeting of students and staff, Information requested through under the committee.

**Item no.2:** Action Taken

Complaints received by students and staffs : NIL

The committee is happy to note that there was no sexual harassment incident during the academic year 2018-19 in the campus.

The meeting was concluded at 11:45 am



Committee Coordinator



Principal





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Tamilnadu.



**MINUTES OF SEXUAL HARASSMENT REDRESSAL COMMITTEE**

Meeting of sexual harassment redressal Committee was held in Board room on 24.08.2018 at 11.00 am.

**Members Present:**

S.No	Name	Position	Designation	Signature
1	Dr.K.Subramaniyan	Chairman	Principal	
2	Dr.K.Valarmathi	Coordinator	HOD/ECE	
3	Mrs.A.Ramathilagam	Co-Coordinator	Asst Prof /CSE	
4	Mrs.M.Yamuna	Member	Asst Prof /EEE	
5	Mrs.A.Dhanalakshmi	Member	Asst Prof /CIVIL	
6	Mrs.M.AynulRifaya	Member	Asst Prof /Biotech	
7	Mrs.R.Rekha	Member	Asst Prof /MBA	
8	Mrs.S.Sona Devi	Member	Asst Prof/Chemistry	
9	Ms.V.Subatra	Member	Technician /ECE	
10	Ms.J.Amutha	Member	Technician /CSE	

The chairman welcomed all the members for the meeting of PSREC sexual harassment redressal Committee. Thereafter, the agenda items were taken up for discussion with permission of the chair.

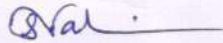
**Item no.1:** To read and conform the previous meeting of students and staff, Information requested through under the committee.

**Item no.2:** Action Taken

Complaints received by students and staffs : NIL

The committee is happy to note that there was no sexual harassment incident during the academic year 2018-19 in the campus.

The meeting was concluded at 11:45 am



Committee Coordinator



Principal





**P.S.R. ENGINEERING COLLEGE, SIVAKASI – 626 140.**

*(An Autonomous Institution, Affiliated to Anna University)*

Sevalpatti (P.O), Sivakasi – 626140, Tamilnadu



**Minutes of Anti Ragging committee**

**Minutes of the Meeting of the College Anti-Ragging Committee for the academic year 2018- 2019 held on 1<sup>st</sup>August 2018 in the Principal's Office at 11.00 A.M.**

The Meeting of the Anti-Ragging Committee constituted for the academic session 2018-2019 was held on 1<sup>st</sup> August 2018 at 11.00 a.m. in the Principal's Office.

The Following members were present:

- |                                |                  |
|--------------------------------|------------------|
| 1. Dr.K.Subramanian, Principal | - Chairman       |
| 2. Dr. P.Marichamy, Dean       | - Vice Chairman  |
| 3. Dr.D.Sriram                 | - Member         |
| 4. Dr.K.RubaSoundar            | - Member         |
| 5. Dr.S.Ramesh                 | - Member         |
| 6. Dr.P.Pitchipoo              | - Member         |
| 7. Dr.M.ShanhulHameed          | - Member         |
| 8. Dr.K.Subramanian            | - Member         |
| 9. R. Murali Krishna           | - Student Member |
| 10. J. Kartik Parbhu           | - Student Member |
| 11. A. Muneshwaran             | - Student Member |
| 12. C. Vijay Anand             | - Student Member |

The Meeting of the Anti-Ragging Committee of the college for the session 2018-2019 started at 11.00 a.m. under the Chairmanship of Dr.K.Subramanian, Principal and Chairperson. Initially, the vice chairman welcomed all the members and then the meeting started by taking the items of the agenda.

**The following resolutions are made:**

1. The chairman insisted to implement UGC guidelines on Anti-Ragging in true spirit.
2. It is decided to reconstitute the Anti-ragging committee once in two years.
3. Anti-Ragging squad shall be formed once in a year.
4. Committee is happy to note that there was no single Ragging incident during the previous year in the campus.
5. The chairman requested the committee to be more vigilant this year also to avoid Ragging incidents.

The meeting ended with a vote of thanks and regard to all the members present.

*Kamboj*  
Principal  
Dr.K.SUBRAMANIAN  
PRINCIPAL  
P.S.R.ENGINEERING COLLEGE  
SIVAKASI 626 140





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## GRIEVANCES AND REDRESSAL CELL

### MINUTES OF MEETING

28.02.2018

The meeting of Grievances and Redressal Cell for the even semester 2017-18 was held on 27.02.2018 at 10.30 am in the Principal office. The Principal chaired the meeting.

#### Members Present:

Sl. No.	Name	Designation	Representation
1.	Dr. P.Marichamy	Dean	Chairman <i>marichamy</i>
2.	Dr. M. Shahul Hameed	Dean (Research)	Member <i>shahul</i>
3.	Dr. K. Valarmathi	HOD / ECE	Member <i>valarmathi</i>
4.	Dr. K. Rubasoundar	HOD / CSE	Member <i>rubasoundar</i>
5.	Dr.P.Pitchipoo	HOD/Mech	Member <i>pitchipoo</i>
6.	Dr. S. Ramesh	HOD / EEE	Member <i>ramesh</i>
7.	Dr. R. Srinivasan	Professor / Physics	Member <i>R.Srinivasan</i>
8.	Dr. P. Ranjithkumar	ASP / ECE	Member <i>ranjithkumar</i>
9.	Prof. A. Ramathilagam	ASP / CSE	Member <i>ramathilagam</i>

The chairman welcomed all the members for the meeting. Thereafter, the agenda items were taken up for discussion with permission of the chair.

**Item No. 1: Review of minutes of previous meeting:**



The minutes of previous meeting and its compliances were discussed. The members conveyed that all the grievances arose by the students were addressed by the concerned sections of the college.

**Item No. 2: Discussion on grievances received:**

The coordinator Dr. A. Ramathilagam presented the grievances received from the students and staff in front of the committee. The committee discussed the grievances as given in the table below) in detail. The proposed remedial actions are also recommended.

Nature of Grievances	Raised by	Proposed Action
Water supply for vessel cleaning is inadequate during lunch time.	Mr. G. Muthu Ganesh II MECH / II SECTION	Proper supply of water ensured by the In-charge.
Some of the days a single college bus is operated for two different routes.	-	After discussions this grievance may not be repeated in future.
Hostel Menu may be changed	Student	Hostel mess supervisor can be requested to change the menu.

**Item No. 3: Any other matter**

The meeting was concluded at 11.45 AM.

  
Coordinator

  
Chairman & Principal





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## GRIEVANCES AND REDRESSAL CELL

### MINUTES OF MEETING OF GRIEVANCES AND REDRESSAL CELL OF P.S.R ENGINEERING COLLEGE HELD ON 17.10.2017

19.10.2017

The meeting of Grievances and Redressal Cell for the odd semester 2017-18 was held on 17.10.2017 at 10.30 am in the Principal office. The Principal chaired the meeting.

#### Members Present:

Sl. No.	Name	Details	Representation
1.	Dr. P.Marichamy	Dean	Chairman <i>P. Marichamy</i>
2.	Dr. M. Shahul Hameed	Dean (Research)	Member <i>S. Hameed</i>
3.	Dr. K. Valarmathi	HoD / ECE	Member <i>K. Valarmathi</i>
4.	Dr. K. Rubasoundar	HoD / CSE	Member <i>K. Rubasoundar</i>
5.	Dr.P.Pitchipoo	HoD/Mech	Member <i>P. Pitchipoo</i>
6.	Dr. S. Ramesh	HOD / EEE	Member <i>S. Ramesh</i>
7.	Dr. R. Srinivasan	Professor / Physics	Member <i>R. Srinivasan</i>
8.	Dr. P. Ranjithkumar	ASP / ECE	Member <i>P. Ranjithkumar</i>
9.	Prof. A. Ramathilagam	ASP / CSE & Coordinator	Member <i>A. Ramathilagam</i>

The chairman welcomed all the members for the meeting. Thereafter, the agenda items were taken up for discussion with permission of the chair.

The minutes of previous meeting and its compliances were discussed. The members conveyed that all the grievances arose by the students were addressed by the concerned sections of the college.

**Item No. 2: Discussion on grievances received:**

The coordinator Dr. A. Ramathilagam presented the grievances received from the students and staff in front of the committee. The committee discussed the grievances as given in the table below) in detail. The proposed remedial actions are also recommended.

Nature of Grievances	Raised by	Proposed Action
Mobile phones may be permitted to the students.	-	As per Anna University mobile phones are not permitted. However, hostel students are allowed to use basic model mobile phones with some constraint.
Extra plastic trays to hold chemicals during practical.	Biotechnology	Sufficient hand gloves were purchased.
Drinking water drum is insufficient in all floor except ground.	Mechanical Engineering	At present extra drums are provided for drinking water.

**Item No. 3: Any other matter**

The meeting was concluded at 11.45 AM.

  
Coordinator

  
Chairman & Principal





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**MINUTES OF SEXUAL HARASSMENT REDRESSAL COMMITTEE**

Meeting of sexual harassment redressal Committee was held in Board room on 08.03.2018 at 11.00 am.

**Members Present:**

S.No	Name	Position	Designation	Signature
1	Dr.K.Subramaniyan	Chairman	Principal	<i>K. Subramaniyan</i>
2	Dr.K.Valarmathi	Coordinator	HOD/ECE	<i>Dr. Valarmathi</i>
3	Mrs.A.Ramathilagam	Co-Coordinator	Asst Prof /CSE	<i>A. Ramathilagam</i>
4	Mrs.M.Yamuna	Member	Asst Prof /EEE	<i>M. Yamuna</i>
5	Mrs.A.Dhanalakshmi	Member	Asst Prof /CIVIL	<i>A. Dhanalakshmi</i>
6	Mrs.M.AynulRifaya	Member	Asst Prof /Biotech	<i>M. AynulRifaya</i>
7	Mrs.R.Rekha	Member	Asst Prof /MBA	<i>R. Rekha</i>
8	Mrs.S.Sona Devi	Member	Asst Prof/Chemistry	<i>S. Sona Devi</i>
9	Ms.S.Jothilakshmi	Member	Technician /ECE	<i>S. Jothilakshmi</i>
10	Ms.J.Amutha	Member	Technician /CSE	<i>J. Amutha</i>

The chairman welcomed all the members for the meeting of PSREC sexual harassment redressal Committee. Thereafter, the agenda items were taken up for discussion with permission of the chair.

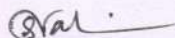
**Item no.1:** To read and conform the previous meeting of students and staff, Information requested through under the committee.

**Item no.2:** Action Taken

Complaints received by students and staffs : NIL

The committee is happy to note that there was no sexual harassment incident during the academic year 2017-18 in the campus.

The meeting was concluded at 11:45 am



Committee Coordinator



Principal





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**MINUTES OF SEXUAL HARASSMENT REDRESSAL COMMITTEE**

Meeting of sexual harassment redressal Committee was held in Board room on 10.08.2017 at 11.00 am.

**Members Present:**

S.No	Name	Position	Designation	Signature
1	Dr.K.Subramaniyan	Chairman	Principal	
2	Dr.K.Valarmathi	Coordinator	HOD/ECE	
3	Mrs.A.Ramathilagam	Co-Coordinator	Asst Prof /CSE	
4	Mrs.M.Yamuna	Member	Asst Prof /EEE	
5	Mrs.A.Dhanalakshmi	Member	Asst Prof /CIVIL	
6	Mrs.M.AynulRifaya	Member	Asst Prof /Biotech	
7	Mrs.R.Rekha	Member	Asst Prof /MBA	
8	Mrs.S.Sona Devi	Member	Asst Prof/Chemistry	
9	Ms.S.Mahalakshmi	Member	Technician /ECE	
10	Ms.J.Amutha	Member	Technician /CSE	

The chairman welcomed all the members for the meeting of PSREC sexual harassment redressal Committee. Thereafter, the agenda items were taken up for discussion with permission of the chair.

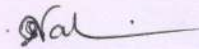
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**Item no.2:** Action Taken

Complaints received by students and staffs : NIL

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The meeting was concluded at 11:45 am

  
Committee Coordinator

  
Principal





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**MINUTES OF ANTI RAGGING COMMITTEE OF P.S.R.ENGINEERING COLLEGE HELD ON 15.09.2017,2:00 PM IN BOARD ROOM**

Meeting of the committee constituted for Anti Ragging Committee was held in Board room on 15.09.2017 at 2.00 pm under the chairmanship of Dr.K.Subramaniyan, Principal, P.S.R.Engineering College,Sivakasi-626140.

**Members Present:**

Sl.No	Name	Details	Representation	Signature
1.	Dr.K.Subramaniyan	Principal	Chairman	
2.	Dr,P.Marichamy	Dean	Vice-Chairman	
3.	Dr.D.Sriram	HOD/H&S	Member	
4.	Dr.K.RubaSoundar	HOD/CSE	Member	
5.	Dr.S.Ramesh	HOD/EEE	Member	
6.	Dr.P.Pitchipoo	HOD/MECH	Member	
7.	Dr.M.ShahulHameed	HOD/CIVIL	Member	
8.	Dr.K.Subramanian	HOD/BT	Member	
9.	Mr.R.Thirumalaikumar	MBA	Member	
10.	Mr.R.Sundaramoothi	PED&Deputy Warden	Member	
11.	Mr.A.Kumaresan	Office Staff	Member	
12.	A.Vinothkumar	ECE	Student Member	
13.	P.Chandra Ananthi	BT	Student Member	
14.	B.Sabitha	CSE	Student Member	

The chairman welcomed all the members for the meeting of PSREC Anti Ragging Committee. Thereafter, the agenda items were taken up for discussion with permission of the chair.

**Item no.1:** Discuss about anti ragging related issues.

The chairman asked the committee members to discuss about the anti-ragging related issues and complaints received by the committee for the academic year 2015-2016.

The total number of anti-ragging related complaints received: NIL.

**Item no.2:** Monitoring functionalities of the anti-ragging committee.

The chairman instructed the committee members to monitor ragging related activities for both institution and college hostels.

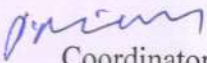
**Item no.3:** Insist students to fill undertaken form.

The chairman insisted to the committee members to instruct all the student and parents to fill up anti ragging undertaken form .

**Item no.4:** Action Taken

There is no complaint received by Anti Ragging committee.

The meeting was concluded at 2:45 pm

  
Coordinator  
Anti-Ragging Committee

  
Principal





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## GRIEVANCES AND REDRESSAL CELL

### MINUTES OF MEETING

24.02.2017

The meeting of Grievances and Redressal Cell for the even semester 2016-17 was held on 23.02.2017 at 10.30 am in the Principal office. The Principal chaired the meeting.

#### Members Present:

Sl. No.	Name	Designation	Representation
1.	Dr. P.Marichamy	Dean	Member
2.	Dr. M. Shahul Hameed	Dean (Research)	Member
3.	Dr. K. Valarmathi	HOD / ECE	Member
4.	Dr. K. Rubasoundar	HOD / CSE	Member
5.	Dr.P.Pitchipoo	HOD/Mech	Member
6.	Dr. S. Ramesh	HOD / EEE	Member
7.	Dr. R. Srinivasan	Professor / Physics	Member
8.	Dr. P. Ranjithkumar	ASP / ECE	Member
9.	Mrs.P.A.Mathina	ASP / ECE	Member

The chairman welcomed all the members for the meeting. Thereafter, the agenda items were taken up for discussion with permission of the chair.

#### **Item No. 1: Review of minutes of previous meeting:**



The minutes of previous meeting and its compliances were discussed. The members conveyed that all the grievances arose by the students were addressed by the concerned sections of the college.

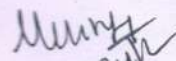
**Item No. 2: Discussion on grievances received:**

The coordinator Mrs.P.A.Mathina presented the grievances received from the students and staff in front of the committee. The committee discussed the grievances as given in the table below) in detail. The proposed remedial actions are also recommended.

Nature of Grievances	Raised by	Proposed Action
The half converter kit in power electronics lab is not working.	K. Pethupandi III Year EEE	At present, the kit was serviced and working properly
Requirement of trays in extra in the classrooms for keeping Chalk and Dusters.	Faculty	Trays were kept in the classrooms to keep chalk and dusters.
Request to play song in the evening time in the hostel.	Hostel student	Now, melody songs are played daily in the evening up to the dinner.

**Item No. 3: Any other matter**

The meeting was concluded at 11.45 AM.

  
Coordinator

  
Chairman & Principal





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## GRIEVANCES AND REDRESSAL CELL

### MINUTES OF MEETING

23.10.2016

The second meeting of Grievances and Redressal Cell for the odd semester 2016-17 was held on 20.10.2016 at 10.30 am in the Principal office. The Principal chaired the meeting.

#### Members Present:

Sl. No.	Name	Designation	Representation
1.	Dr. P.Marichamy	Dean	Chairman
2.	Dr. M. Shahul Hameed	Dean (Research)	Member
3.	Dr. K. Valarmathi	HOD / ECE	Member
4.	Dr. K. Rubasoundar	HOD / CSE	Member
5.	Dr.P.Pitchipoo	HOD/Mech	Member
6.	Dr. S. Ramesh	HOD / EEE	Member
7.	Dr. R. Srinivasan	Professor / Physics	Member
8.	Dr. P. Ranjithkumar	ASP / ECE	Member
9.	Mrs.P.A.Mathina	ASP / ECE	Member

The chairman welcomed all the members for the meeting. Thereafter, the agenda items were taken up for discussion with permission of the chair.

**Item No. 1: Review of minutes of previous meeting:**

**Item No. 1: Review of minutes of previous meeting:**

The minutes of previous meeting and its compliances were discussed. The members conveyed that all the grievances arose by the students were addressed by the concerned sections of the college.

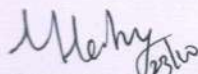
**Item No. 2: Discussion on grievances received:**

The coordinator Mrs.P.A.Mathina presented the grievances received from the students and staff in front of the committee. The committee discussed the grievances as given in the table below) in detail. The proposed remedial actions are also recommended.

Nature of Grievances	Raised by	Proposed Action
Canteen is situated far from the Department. During interval time we are not able to go to canteen.	R.Hariharan II MECH / I SECTION	Canteen contractor can be asked to provide Tea Snacks at appropriate place near to the department.
Enabling the access and issue of library books after working hours	-	Library hours were extended after working hours to enable accessibility of books and journals for the students.
Students want to visit nearby substation	K.Divya II Year EEE	Permission will be applied soon to visit Ammbattur substation.
Request for research laboratory for the benefit of staff and students	Mr. P. Sundarajan, AP/MECH, Mr. G. Uthayakumar, ASP/Mech	A research lab is planned to establish in the Mechanical Engineering.

**Item No. 3: Any other matter**

The meeting was concluded at 11.45 AM.

  
Coordinator

  
Chairman & Principal





**P.S.R.ENGINEERING COLLEGE**  
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Sevalpatti (P.O), Sivakasi -626140.  
Tamilnadu.



**MINUTES OF MEETING OF GRIEVANCES AND REDRESSAL CELL (G & RC)**

The Grievances and Redressal Cell was held on 16<sup>th</sup> August, 2016 at 12.30 p.m in Board room of administrative block under the Members of P.S.R. Engineering College, Sivakasi-626140.

**Members Present:**

Sl. No.	Name	Details	Representation	Signature
1.	Dr.S.Ramesh	EEE	Convener	
2.	Mrs,R.Rajeswari	BT	Member	
3.	Dr.S.K.Rajamannar	MBA	Member	
4.	Dr.R.Srinivasan	PHY	Member	
5.	Mrs.V.Anusuya	CSE	Member	

The Convener welcomed all the members for the meeting of Grievances and Redressal Committee. Thereafter, the agenda items were taken up for discussion with permission of the Convener.

**Item No. 1: To read and confirm the minutes of the previous meeting of Students' and staff Grievances Redressal Committee, held on August 2015.**

**Item No. 2: To consider and approve the compliance report about the action taken on the Decisions taken in the previous meeting**

**Item No 3: To consider the old grievances of the students and staff. - NIL**

**Nature of Grievance:**Students expressed their grievance about non-availability of fresh juices in the canteen. Suggestions given by the students were noted and the committee ensured that the grievance will be redressed within 5 days.

The meeting was concluded at 01.30 pm.

**Convener**

**Principal**





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Tamilnadu.



**MINUTES OF SEXUAL HARASSMENT REDRESSAL COMMITTEE**

Meeting of sexual harassment redressal Committee was held in Board room on 12.08.2016 at 11.00 am.

**Members Present:**

S.No	Name	Position	Designation	Signature
1	Dr.B.G.Vishnuram	Chairman	Principal	
2	Dr.K.Valarmathi	Coordinator	Professor/ECE	
3	Mrs.V.Anusuya	Member	Asst Prof /CSE	
4	Mrs.R.Aruna	Member	Asst Prof /EEE	
5	Mrs.A.Dhanalakshmi	Member	Asst Prof /CIVIL	
6	Mrs.K.Shalini	Member	Asst Prof /Biotech	
7	Mrs.S,Umamaheswari	Member	Asst Prof /MBA	
8	Ms.G.Meena	Member	Asst Prof /Maths	
9	Mrs.S.Sona Devi	Member	Asst Prof/Chemistry	
10	Ms.J.Amutha	Member	Technician /CSE	

The chairman welcomed all the members for the meeting of PSREC sexual harassment redressal Committee. Thereafter, the agenda items were taken up for discussion with permission of the chair.



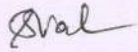
**Item no.1:** To read and conform the previous meeting of students and staff, Information requested through under the committee.

**Item no.2:** Action Taken

Complaints received by students and staffs : NIL

The committee is happy to note that there was no sexual harassment incident during the academic year 2016-17 in the campus.

The meeting was concluded at 11:45 am



Committee Coordinator



Principal



**P.S.R.ENGINEERING COLLEGE**  
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**MINUTES OF SEXUAL HARASSMENT REDRESSAL COMMITTEE**

Meeting of sexual harassment redressal Committee was held in Board room on 03.03.2017 at 11.00 am.

**Members Present:**

S.No	Name	Position	Designation	Signature
1	Dr.B.G.Vishnuram	Chairman	Principal	
2	Dr.K.Valarmathi	Coordinator	Professor/ECE	
3	Mrs.V.Anusuya	Member	Asst Prof /CSE	
4	Mrs.R.Aruna	Member	Asst Prof /EEE	
5	Mrs.A.Dhanalakshmi	Member	Asst Prof /CIVIL	
6	Mrs.K.Shalini	Member	Asst Prof /Biotech	
7	Mrs.S,Umamaheswari	Member	Asst Prof /MBA	
8	Ms.G.Meena	Member	Asst Prof /Maths	
9	Mrs.S.Sona Devi	Member	Asst Prof /Chemistry	
10	Ms.J.Amutha	Member	Technician /CSE	

The chairman welcomed all the members for the meeting of PSREC sexual harassment redressal Committee. Thereafter, the agenda items were taken up for discussion with permission of the chair.



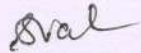
**Item no.1:** To read and conform the previous meeting of students and staff, Information requested through under the committee.

**Item no.2:** Action Taken

Complaints received by students and staffs : NIL

The committee is happy to note that there was no sexual harassment incident during the academic year 2016-17 in the campus.

The meeting was concluded at 11:45 am



Committee Coordinator

  
Principal



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**MINUTES OF ANTI RAGGING COMMITTEE OF P.S.R.ENGINEERING**  
**COLLEGE HELD ON 19.08.2016,2:00 PM IN BOARD ROOM**

Meeting of the committee constituted for Anti Ragging Committee was held in Board room on 19.08.2016 at 2.00 pm under the chairmanship of Dr.B.G.Vishnuram, Principal, P.S.R.Engineering College,Sivakasi-626140.

**Members Present:**

Sl.No	Name	Details	Representation	Signature
1.	Dr.B.G.Vishnuram	Principal	Chairman	
2.	Dr,P.Marichamy	Dean	Vice Chairman	
3.	Dr.R.Srinivasan	HOD/H&S	Member	
4.	Dr.K.RubaSoundar	HOD/CSE	Member	
5.	Dr.S.Ramesh	HOD/EEE	Member	
6.	Dr.P.Pitchipoo	HOD/MECH	Member	
7.	Dr.M.ShahulHameed	HOD/CIVIL	Member	
8.	Dr.K.Subramanian	HOD/BT	Member	
9.	Dr.K.Rajamannar	HOD/MBA	Member	
10.	Mr.R.Sundaramoothi	PED&Deputy Warden	Member	
11.	Mr.A.Kumaresan	Office Staff	Member	
12.	Sivaramathilagar	ECE	Student Member	
13.	K.Rajeswari	BT	Student Member	
14.	S.Vinoth	EEE	Student Member	

The chairman welcomed all the members for the meeting of PSREC Anti Ragging Committee. Thereafter, the agenda items were taken up for discussion with permission of the chair.



**Item no.1:** Anti –Ragging documentary.

The chairman instructed the committee members to insist all the students to see the Anti – Ragging documentary.

**Item no.2:** Discuss about anti ragging related issues.

The chairman asked the committee members to discuss about the anti-ragging related issues and complaints received by the committee for the academic year 2015-2016.

The total number of anti-ragging related complaints received:NIL.

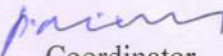
**Item no.3:** Monitoring functionalities of the anti-ragging committee.

The chairman instructed the committee members to monitor ragging related activities for both institution and college hostels and instructed the members to read the UGC anti ragging circular in their block students.

**Item no.4:** Action Taken

There is no complaint received by Anti Ragging committee.

The meeting was concluded at 2:45 pm

  
Coordinator  
Anti-Ragging Committee

  
Principal





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**MINUTES OF MEETING OF GRIEVANCES AND REDRESSAL CELL (G & RC)**

The Grievances and Redressal Cell was held on 25<sup>th</sup> August, 2015 at 12.30 p.m in Board room of administrative block under the Members of P.S.R. Engineering College, Sivakasi-626140.

**Members Present:**

Sl. No.	Name	Details	Representation	Signature
6.	Dr.S.Ramesh	EEE	Convener	
7.	Mrs,R.Rajeswari	BT	Member	
8.	Dr.S.K.Rajamannar	MBA	Member	
9.	Dr.R.Srinivasan	PHY	Member	
10.	Mrs.V.Anusuya	CSE	Member	

The Convener welcomed all the members for the meeting of Grievances and Redressal Committee. Thereafter, the agenda items were taken up for discussion with permission of the Convener.

**Item No. 1: To read and confirm the minutes of the previous meeting of Students' and staff Grievances Redressal Committee, held on August 2014.**

**Item No. 2: To consider and approve the compliance report about the action taken on the Decisions taken in the previous meeting**

**Item No 3: To consider the old grievances of the students and staff. - NIL**

**Nature of Grievance:** Students expressed their grievance about provide additional fan facilities in class rooms. Suggestions given by the students were noted and the committee ensured that the grievance will be redressed within 3 days.

The meeting was concluded at 01.30 pm.

Convener

Principal





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**MINUTES OF SEXUAL HARASSMENT REDRESSAL COMMITTEE**

Meeting of sexual harassment redressal Committee was held in Board room on 14.08.2015 at 11.00 am.

**Members Present:**

S.No	Name	Position	Designation	Signature
1	Dr.B.G.Vishnuram	Chairman	Principal	
2	Dr.K.Valarmathi	Coordinator	Professor/ECE	
3	Mrs.A.Ramathilagam	Co-Coordinator	Asst Prof /IT	
4	Mrs.V.Anusuya	Member	Prof /CSE	
5	Mrs.R.Aruna	Member	Asst Prof /EEE	
6	Mrs.A.Dhanalakshmi	Member	Asst Prof /CIVIL	
7	Mrs.D.Jansi Rani	Member	Asst Prof /Biotech	
8	Mrs.S,Umamaheswari	Member	Asst Prof /MBA	
9	Mrs.S.Lalitha	Member	Asst Prof /MCA	
10	Mrs.J.Amutha	Member	Technician /CSE	

The chairman welcomed all the members for the meeting of PSREC sexual harassment redressal Committee. Thereafter, the agenda items were taken up for discussion with permission of the chair.

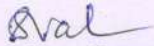
**Item no.1:** To read and conform the previous meeting of students and staff, Information requested through under the committee.

**Item no.2: Action Taken**

Complaints received by students and staffs : NIL

The committee is happy to note that there was no sexual harassment incident during the academic year 2015-16 in the campus.

The meeting was concluded at 11:45 am



Committee Coordinator



Principal





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Tamilnadu.



**MINUTES OF SEXUAL HARASSMENT REDRESSAL COMMITTEE**

Meeting of sexual harassment redressal Committee was held in Board room on 16.03.2016 at 11.00 am.

**Members Present:**

S.No	Name	Position	Designation	Signature
1	Dr.B.G.Vishnuram	Chairman	Principal	
2	Dr.K.Valarmathi	Coordinator	Professor/ECE	
3	Mrs.A.Ramathilagam	Co-Coordinator	Asst Prof /IT	
4	Mrs.V.Anusuya	Member	Prof /CSE	
5	Mrs.R.Aruna	Member	Asst Prof /EEE	
6	Mrs.A.Dhanalakshmi	Member	Asst Prof /CIVIL	
7	Mrs.D.Jansi Rani	Member	Asst Prof /Biotech	
8	Mrs.S.Umamaheswari	Member	Asst Prof /MBA	
9	Mrs.S.Lalitha	Member	Asst Prof /MCA	
10	Mrs.J.Amutha	Member	Technician /CSE	

The chairman welcomed all the members for the meeting of PSREC sexual harassment redressal Committee. Thereafter, the agenda items were taken up for discussion with permission of the chair.

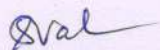
**Item no.1:** To read and conform the previous meeting of students and staff, Information requested through under the committee.

**Item no.2: Action Taken**

Complaints received by students and staffs : NIL

The committee is happy to note that there was no sexual harassment incident during the academic year 2015-16 in the campus.

The meeting was concluded at 11:45 am



Committee Coordinator



Principal





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**MINUTES OF ANTI RAGGING COMMITTEE OF P.S.R.ENGINEERING COLLEGE HELD ON 24.09.2015,2:00 PM IN BOARD ROOM**

Meeting of the committee constituted for Anti Ragging Committee was held in Board room on 24.09.2015 at 2.00 pm under the chairmanship of Dr.B.G.Vishnuram, Principal, P.S.R.Engineering College,Sivakasi-626140.

**Members Present:**

Sl.No	Name	Details	Representation	Signature
1.	Dr.B.G.Vishnuram	Principal	Chairman	
2.	Dr.P.Marichamy	Dean	Vice Chairman	
3.	Dr.R.Srinivasan	HOD/H&S	Member	
4.	Dr.K.Valarmathi	Prof/ECE	Member	
5.	Dr.K.RubaSoundar	HOD/CSE	Member	
6.	Mr.D.V.PradeepSankar	HOD/IT	Member	
7.	Dr.S.Ramesh	HOD/EEE	Member	
8.	Dr.P.Pitchipoo	HOD/MECH	Member	
9.	Dr.M.ShahulHameed	HOD/CIVIL	Member	
10.	Dr.K.Subramanian	HOD/BT	Member	
11.	Mr.R.Sundaramoothi	PED&Deputy Warden	Member	
12.	K.Rajkumar	CIVIL	Student Member	
13.	K.Rajeswari	BT	Student Member	

The chairman welcomed all the members for the meeting of PSREC Anti Ragging Committee. Thereafter, the agenda items were taken up for discussion with permission of the chair.

**Item no.1:** Discuss about anti ragging related issues.

The chairman asked the committee members to discuss about the anti-ragging related issues and complaints received by the committee for the academic year 2015-2016.

The total number of anti-ragging related complaints received:NIL.

**Item no.2:** Responsibilities of the members

The chairman discussed about the rules and regulation of UGC anti-ragging Act and also allocates in charges for various locations of each Building Block in the institution.

Sl.No	Name of the faculty Member	Block
1.	Dr.P.Ranjithkumar	ECE
2.	Mrs.S.Priyadarsini	CSE
3.	Mrs.A.Ramathilagam	IT
4.	Mr.S.Sivakumar	EEE
5.	Mr.A.Muthiah	MECH
6.	Mrs.A.Dhanalakshmi	CIVIL
7.	Mrs.R.Rajeswari	BT
8.	Mr.R.Kasiraman	MBA
9.	Mr.R.Srinivasan	PHY

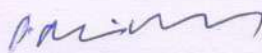
**Item no.3:** Monitoring functionalities of the anti-ragging committee.

The chairman instructed the committee members to monitor ragging related activities for both institution and college hostels.

**Item no.4:** Action Taken

There is no complaint received by Anti Ragging committee.

The meeting was concluded at 2:45 pm

  
Coordinator  
Anti-Ragging Committee

  
Principal





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**MINUTES OF MEETING OF GRIEVANCES AND REDRESSAL CELL (G & RC)**

The Grievances and Redressal Cell was held on 12<sup>th</sup> August, 2014 at 12.30 p.m in Board room of administrative block, under the Members of P.S.R. Engineering College, Sivakasi-626140.


**Members Present:**

Sl. No.	Name	Details	Representation
1.	Dr.S.Ramesh	EEE	Convener
2.	Mrs.R.Rajeswari	BT	Member
3.	Dr.S.K.Rajamannar	MBA	Member
4.	Dr.R.Srinivasan	PHY	Member
5.	Mrs.V.Anusuya	CSE	Member

The Convener welcomed all the members for the meeting of Grievances and Redressal Committee. Thereafter, the agenda items were taken up for discussion with permission of the Convener.

**Nature of Grievance:** Students asked to provide tea/coffee during semester exam study hours in the hostel. Suggestions given by the students were noted and the committee ensured that the grievance will be redressed within a week.

The meeting was concluded at 01.30 pm.

  
R. Srinivasan  
Member

  
S. Ramesh  
Convener

  
Principal



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**MINUTES OF SEXUAL HARASSMENT REDRESSAL COMMITTEE**

Meeting of sexual harassment redressal Committee was held in Board room on 20.08.2014 at 11.00 am.

**Members Present:**

S.No	Name	Position	Designation	Signature
1	Dr.B.G.Vishnuram	Chairman	Principal	
2	Dr.K.Valarmathi	Coordinator	Professor/ECE	
3	Mrs.A.Ramathilagam	Co-Coordinator	Asst Prof /IT	
4	Mrs.V.Anusuya	Member	Prof /CSE	
5	Mrs.R.Aruna	Member	Asst Prof /EEE	
6	Mrs.A.Dhanalakshmi	Member	Asst Prof /CIVIL	
7	Mrs.D.Jansi Rani	Member	Asst Prof /Biotech	
8	Mrs.S,Umamaheswari	Member	Asst Prof /MBA	
9	Mrs.S.Lalitha	Member	Asst Prof /MCA	
10	Mrs.J.Amutha	Member	Technician /CSE	

The chairman welcomed all the members for the meeting of PSREC sexual harassment redressal Committee. Thereafter, the agenda items were taken up for discussion with permission of the chair.

**Item no.1:** To read and conform the previous meeting of students and staff, Information requested through under the committee.

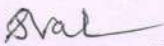


**Item no.2: Action Taken**

Complaints received by students and staffs : NIL

The committee is happy to note that there was no sexual harassment incident during the academic year 2014-15 in the campus.

The meeting was concluded at 11:45 am

  
Committee Coordinator

  
Principal



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**MINUTES OF SEXUAL HARASSMENT REDRESSAL COMMITTEE**

Meeting of sexual harassment redressal Committee was held in Board room on 10.03.2015 at 11.00 am.

**Members Present:**

S.No	Name	Position	Designation	Signature
1	Dr.B.G.Vishnuram	Chairman	Principal	
2	Dr.K.Valarmathi	Coordinator	Professor/ECE	
3	Mrs.A.Ramathilagam	Co-Coordinator	Asst Prof /IT	
4	Mrs.V.Anusuya	Member	Prof /CSE	
5	Mrs.R.Aruna	Member	Asst Prof /EEE	
6	Mrs.A.Dhanalakshmi	Member	Asst Prof /CIVIL	
7	Mrs.D.Jansi Rani	Member	Asst Prof /Biotech	
8	Mrs.S,Umamaheswari	Member	Asst Prof /MBA	
9	Mrs.S.Lalitha	Member	Asst Prof /MCA	
10	Mrs.J.Amutha	Member	Technician /CSE	

The chairman welcomed all the members for the meeting of PSREC sexual harassment redressal Committee. Thereafter, the agenda items were taken up for discussion with permission of the chair.

**Item no.1:** To read and conform the previous meeting of students and staff, Information requested through under the committee.



**Item no.2: Action Taken**

Complaints received by students and staffs : NIL

The committee is happy to note that there was no sexual harassment incident during the academic year 2014-15 in the campus.

The meeting was concluded at 11:45 am

  
Committee Coordinator

  
Principal



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**MINUTES OF ANTI RAGGING COMMITTEE OF P.S.R.ENGINEERING COLLEGE HELD ON 10.09.2014,2:00 PM IN BOARD ROOM**

Meeting of the committee constituted for Anti Ragging Committee was held in Board room on 10.09.2014 at 2.00 pm under the chairmanship of Dr.B.G.Vishnuram, Principal, P.S.R.Engineering College,Sivakasi-626140.

**Members Present:**

Sl.No	Name	Details	Representation	Signature
1.	Dr.B.G.Vishnuram	Principal	Chairman	
2.	Dr.P.Marichamy	Dean	Vice Chairman	
3.	Dr.R.Srinivasan	HOD/H&S	Member	
4.	Dr.K.RubaSoundar	HOD/CSE	Member	
5.	Mr.D.V.PradeepSankar	HOD/IT	Member	
6.	Dr.S.Ramesh	HOD/EEE	Member	
7.	Dr.P.Pitchipoo	HOD/MECH	Member	
8.	Dr.S.Robert Ravi	HOD/CIVIL	Member	
9.	Dr.K.Subramanian	HOD/BT	Member	
10.	Mr.R.Sundaramoothi	PED&Deputy Warden	Member	
11.	K.P.Vinothkumar	ECE	Student Member	
12.	S.Hariharan	MECH	Student Member	

The chairman welcomed all the members for the meeting of PSREC Anti Ragging Committee. Thereafter, the agenda items were taken up for discussion with permission of the chair.



**Item no.1: Dissemination of Anti Ragging rules and regulation to the students**

The chairman instructed the committee members to disseminate the prohibition of ragging related banners throughout the campus.

**Item no.2: Responsibilities of the members**


The chairman discussed about the rules and regulation of UGC anti-ragging Act and also allocates in charges for various locations of each Building Block in the institution. Finally the chairman instructed the members to read the UGC anti ragging circular in their block students.

Sl.No	Name of the faculty Member	Block
1.	Dr.P.Ranjithkumar	ECE
2.	Dr.K.Vimala Devi	CSE
3.	Mrs.A.Ramathilagam	IT
4.	Mr.S.Sivakumar	EEE
5.	Mr.A.Muthiah	MECH
6.	Mrs.A.Dhanalakshmi	CIVIL
7.	Mrs.R.Rajeswari	BT
8.	Mr.R.Kasiraman	MBA
9.	Mr.R.Srinivasan	PHY

**Item no.3: Action Taken**

There is no complaint received by Anti Ragging committee.

The meeting was concluded at 2:45 pm

  
Coordinator  
Anti-Ragging Committee

  
Principal