P.S.R.ENGINEERING COLLEGE

(An Autonomous Institution, Affiliated to Anna University, Chennai)

Sevalpatti (P.O), Sivakasi - 626140.
Tamilnadu State

REGULATIONS FOR UG [B.E/B.TECH] PROGRAMME

UNDER CHOICE BASED CREDIT SYSTEM

[For the Students Admitted from the Academic Year 2016 - 2017 and Onwards] [UG Regulation-2016]

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1. PRELIMINARY DEFINITIONS AND NOMENCLATURE In
    these Regulations, unless the context otherwise requires:

    i)   "Programme" means Under Graduate Degree Programme (B.E./B.TECH)

    ii)   "Branch" means specialization or discipline of B.E./B.TECH Degree Programme
          like "Mechanical Engineering", "Computer Science and Engineering", etc.

    iii) "Course" means Theory or Practical subject that is normally studied in a semester,
          like Digital Electronics, Engineering Graphics, etc.

    iv)   "Head of the Institution" means the Principal of a College / Institution who is
          responsible for all academic activities of the College / Institution and for
          implementation of relevant Rules and Regulations.

    v)   "Head of the Department" means Head of the Department concerned.

    vi)   "Controller of Examinations" means the Authority of the College who is responsible
          for all activities of the Examinations.

    vii) "University" means ANNA UNIVERSITY.

    viii) "College" or "Institution" means P.S.R. Engineering College.

2. ELIGIBILITY FOR ADMISSION

    Students for admission to the first year of the four year B.E / B.Tech Degree programme
    shall be required to have passed.

    i)   The higher secondary examination (academic stream) conducted by the Government
          of Tamilnadu with Mathematics, Physics and Chemistry (OR)

    ii)   The higher secondary examination(Vocational stream offering the vocational groups
          of Engineering and Technology) conducted by the Government of Tamilnadu (OR)

    iii) An examination of any university or authority, accepted by the Anna University as
          equivalent thereto

    iv)   Any other examinations as notified by the Government of Tamilnadu

    Students for admission to the second year (Third Semester) of the four year B.E / B.Tech
    Degree programme shall be required to have passed.

Diploma in Engineering / Technology conducted by the Directorate of Technical Education and

Any other conditions as notified by the Government of Tamilnadu

3.   PROGRAMMES OFFERED

A student may be offered admission to any one of the programme of study approved by the AICTE and University. The medium of instruction is English. The following programmes are offered in this college:

1.   B.E-Electronics and Communication Engineering

2.   B.E-Computer Science and Engineering

3.   B.E-Electrical and Electronics Engineering

4.   B.E-Mechanical Engineering

5.   B.E-Civil Engineering

6.   B.TECH-Bio-Technology

4.   STRUCTURE OF THE PROGRAMMES

4.1   Categorization of Courses

B.E. / B. Tech. Programme will have a curriculum with syllabi consisting of theory and practical courses that shall be categorized as follows:

i)   Humanities and Social Sciences (HS) courses include English, Professional Ethics, Communication skills, Environmental Science and Engineering, Management courses.

ii)   Basic Sciences (BS) courses include Mathematics, Physics, Chemistry, etc.

iii) Engineering Sciences (ES) courses include Engineering Practices, Engineering Graphics, Basics of Electrical / Electronics / Mechanical / Computer Engineering, etc.

iv)   Programme Core (PC) courses include the core courses relevant to the chosen specialization/branch, Project Work.

v)   Open Core (OC) courses include the core courses relevant to the chosen specialization / branch which a student of other programmes can choose as an elective.

vi)   Programme Elective (PE) courses include the elective courses relevant to the chosen specialization/ branch.

vii) Open Elective (OE) courses include the courses relevant to the chosen specialization / branch which a student can choose from the curriculum of

other B.E. / B. Tech. programmes.

viii) Skill Enhancement Courses (SK) include Internship, Seminar, Industrial/Practical Training, courses on soft skills and technical skills.

4.2 Personality and Character Development

The students shall enroll in any one of the personality and character development programmes

☐ National Service Scheme (NSS) - will have social service activities in and around the college/institution.

☐ Youth Red Cross (YRC) - will have activities related to social service in and around college/institution.

☐ Red Ribbon Club (RRC) - will have activities to improve health awareness among the people in and around the college campus.

☐ Indian Society for Technical Education (ISTE) - will have activities to improve students' technical skill and career development.

☐ Institution of Electrical and Electronics Engineers (IEEE) - will have activities to enhance professional students' innovative skill.

☐ Department Association - will have activities to improve students' technical skill and personality development.

☐ Sports / Games, etc.

4.3 Industrial Training / Internship

The students may undergo Industrial Training / Internship during summer / winter vacation at Research Organization and Industries with due approvals of the HOD and Principal.

4.4 Industrial Visit

Every student is required to undergo one industrial visit, starting from the second year of the programme. The Heads of Departments shall ensure that necessary arrangements are made in this regard.

5. DURATION OF THE PROGRAMMES

5.1 A student is normally expected to complete the B.E. / B.Tech. Programme in 4 years (8 Semesters) but in any case not more than 8 years (16 Semesters). In the case of Lateral entry students, it is not more than 7 years (14 semesters) from the date of admission to the course, even if the candidate discontinues and rejoins subsequently.

5.2   Each semester shall normally consist of 90 teaching days (including examination days). The Head of the Department shall ensure that every faculty member imparts instruction as per the number of periods specified in the syllabus covering the full content of the syllabus for the course being taught.

5.3   The total duration for completion of the programme reckoned from the commencement of the first semester to which the student was admitted shall not exceed the maximum duration specified in clause 5.1 irrespective of the period of break of study (vide clause 18) or prevention (vide clause 7.3) in order that the student may be eligible for the award of the degree (vide clause 13).

6.   COURSE ENROLLMENT AND REGISTRATION

6.1 The students on admission have to register and study the courses prescribed in the curriculum in the student's first Semester of study.

6.2 Each student shall be assigned to a Faculty Advisor who shall advice and counsel the student about the details of the academic programme and the choice of courses considering the students' academic background and career objectives from second semester onwards.

6.3 Every student shall enroll for the course of the succeeding semester before the last working day of the current semester as notified by the Principal. However, the student shall confirm the enrollment by registering for the courses within the first three working days after the commencement of the concerned semester.

6.4 If the student wishes, the student may drop or add courses (from III to VIII semesters only) within three working days after the commencement of the concerned semester and complete the registration process duly authorized by the Faculty Advisor. Total number of credits of such courses cannot exceed 6. However the maximum number of credits the student can register in a particular semester cannot exceed 30 credits (including courses for which the student has done reappearance registration).

6.5 No course shall be offered by a Department unless a minimum of 10 students register for that course.

6.6 The student shall register for the project work in the semester as specified in the curriculum.

6.7 After registering for a course, a student shall attend the classes, satisfy the attendance requirements, earn Continuous Assessment marks and appear for the End Semester Examinations.

6.8 The student shall register for theory courses in which the student has failed in the subsequent semesters when they are offered next (Reappearance Registration). The attendance requirement (vide clause 7) is not compulsory for such courses.

6.9   A student who has already appeared for a course in a semester and passed the examination is not entitled to reappear in the same course for improvement of letter grades / marks.

7.   ATTENDANCE REQUIREMENTS FOR APPEARING SEMESTER EXAMINATION

A student who has fulfilled by the following conditions shall be deemed to have satisfied the requirements for appearing end semester examination of a particular course.

7.1 A student will be permitted to appear for the end semester examination of a course, only if he/she secures not less than 75% of attendance taking into account the number of periods required for that course as specified in the curriculum.

7.2   If a student secures attendance between 65% and less than 75% in any course in the current semester of his / her studies due to medical reasons (hospitalization / accident / specific illness) or due to participation in the College / University / State / National / International level Sports events with prior permission from the Head of the Department concerned and Principal. The student shall be given exemption from the prescribed attendance requirement and the student shall be permitted to appear for the end semester examination of that course. In all such cases, the students should submit the required documents on joining after the absence.

7.3   Students who do not satisfy clause 7.1 and 7.2 and who secure less than 65% attendance in a course will not be permitted to write the End-Semester Examination of that course. The student has to register and repeat this course in a subsequent semester when it is offered next.

7.4   In the case of reappearance registration for a course, the attendance requirement as mentioned in Clauses 7.1 - 7.3 is not applicable. However, the student has to register for examination in that course by paying the prescribed fee.

8.   ASSESSMENT PROCEDURE FOR AWARDING MARKS

All B.E. / B.Tech. Programmes consist of Theory Courses, Practical Courses and Skill Enhancement Courses. Appearance in End Semester Examination is mandatory for all courses including Theory, Practical and Project work. Performance in each course of study shall be evaluated based on (i) Internal Assessments throughout the semester and (ii) End Semester Examination at the end of the semester. Each course shall be evaluated for a maximum of 100 marks as shown below:

Category	Internal Assessment	End Semester Examination
Theory Courses	30	70
Practical Courses	30	70
Project Work	30	70
Skill Enhancement Courses	100	Nil

8.1   Internal Assessment For Theory Courses

The criteria for determining the internal assessment marks are:

i)   Internal Tests [60% weightage]

Three tests each carrying sixty (60) marks shall be conducted by the department / Institution. The total marks obtained in all tests put together out of 180, shall be reduced to 60 marks and rounded to nearest integer (this implies equal weight to all the three tests). However retest at the discretion of the head of the department may be conducted for the deserving candidates.

ii)   Assignment or Mini project [20% weightage]

A student has to carry out either an assignment or mini project.

 An assignment normally requires work of average 5 to 6 hours of study and written work of average 5 to 6 hours which has to be submitted to the course tutor for evaluation.

 A mini project shall be in hardware or software. The student has to submit a report before the end of the semester. Mini project will be assessed based on the model presentation and report as decided by the department.

iii)   Seminar [10% weightage]

The student has to make seminar on the topics related to the course. The students are expected to submit a report of his / her presentation. The seminar will be assessed by the course tutor with common parameters as described by the department.

iv)   Attendance [10% weightage]
(refer clause 8.5)

8.2   Internal Assessment For Practical Courses

Every practical exercise / experiment shall be evaluated based on conduct of exercise / experiment and records maintained. There shall be at least one test. The criteria for determining the internal assessment marks are:

Experiment / Record / Average

Practical classes' performance: 60% weightage

Practical Test: 30% weightage

Attendance (refer clause 8.5):   10% weightage

8.3   Internal Assessment For Project Works

There shall be three assessments during the semester by a review committee. The students shall make presentation on the progress made before the committee. The criteria for arriving the internal assessment marks for the project work evaluated for 30 marks are:

Work assessed by the Project Guide: 50% weight

Assessment by a internal review committee: 50% weight

8.4   Internal Assessment For Skill Enhancement Courses

The courses under Skill Enhancement are evaluated by Continuous Assessments only. The Course Committee (vide clause 16) shall devise a common evaluation procedure.

In all the above cases, marks awarded for 100 marks shall be reduced to 30 Marks.

Awarding Marks for Attendance   8.5

% of Attendance	Below 75	75	76-80	81-85	86-90	Above 90
Marks	0	2	4	6	8	10

The student on doing reappearance registration has to appear for the assessments along with the current batch of students and earn internal assessment marks again.

9.   PASSING REQUIREMENTS

☐ For each subject the examination will be conducted for 100 marks. A candidate who secures not less than 50% of the total marks in the end semester examinations and internal assessment put together in both theory and practical courses, including project work, subject to securing a minimum of 50% in the end-semester examination, wherever applicable, shall be declared to have passed the examination in that subject.

☐ When the mark secured for 100 in end-semester examination is converted to 70, minimum 35 marks must be secured for pass.

☐ If any programme, during any semester, conducts the laboratory in two parts, say Part A and Part B, a candidate should register and appear for both parts in the end semester practical examination. If a candidate for any reason is absent in any one

part of the practical examination, despite his/her presence in the other part, he/she is declared as fail in both parts A and B (marked as absent in end semester examination) and should appear again for both part A and B in the next attempt.

☐ For a pass, a candidate should secure a minimum of 50% in each part and final mark secured is the sum of marks secured in Part A and B.

10   AWARD OF LETTER GRADES

10.1 The performance of a student will be reported using letter grades, each carrying certain points as detailed below:

Marks Scored	Letter Grade	Grade Points	Description
90 - 100	O	10	Outstanding
80 - 89	A +	9	Excellent
70 - 79	A	8	Very Good
60 - 69	B +	7	Good
55 - 59	B	6	above Average
50 - 54	C	5	Average
0 - 49	RA	0	Reappearance
Incomplete	SA / AB	0	Shortage of Attendance / Absent

'RA' denotes Reappearance registration is required for that particular course.

'SA' denotes shortage of attendance (as per Clause 7) and hence prevented from writing end semester examination.

10.2   For the Co-curricular activities such as National Service Scheme (NSS) / YRC / RRC /Sports, a satisfactory / not satisfactory grading will appear in the mark sheet. Every student shall put in a minimum of 75% attendance in the training and attend the camp compulsorily. The training and camp shall be completed during the first year of the programme. However, for valid reasons, the Head of the Institution may permit a student to complete this requirement in the second year. A satisfactory grade in the above co-curricular activities is compulsory for the award of degree.

11   GPA AND CGPA CALCULATION

11.1 After results are declared, Grade Sheets will be issued to each student which will contain the following details:

- ☐ the list of courses registered during the semester and the grades scored.
- ☐ the Grade Point Average (GPA) for the semester and
- ☐ the Cumulative Grade Point Average (CGPA) of all courses registered from first semester onwards.

During each semester, the list of courses registered and the grades scored in each course are used to compute the Grade Point Average (GPA). GPA is the ratio of the sum of the products of the number of credits of courses registered and the grade points corresponding to the grades scored in those courses, taken for all the courses, to the sum of the number of credits of all the courses in the semester.

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Where,

Ci - is the Credits assigned to the course

GPi - is the grade point corresponding to the letter grade obtained for each course

n - is number of all Courses successfully cleared during the particular semester in the case of GPA and during all the semesters in the case of CGPA.

CGPA will be calculated in a similar manner, considering all the courses enrolled from first semester. "RA" and "SA" grades will be excluded for calculating GPA and CGPA.

11.2   If a student studies more number of electives (PE/OE) than required as per the student's programme curriculum, the courses with higher grades alone will be considered for calculation of CGPA.

12   EXAMINATION PROCEDURE

End Semester examination shall be conducted by the office of the Controller of Examination of the College as per the prescribed rules and regulation on examinations of the college.

12.1   Issue of Mark Sheet

Individual mark sheet for each semester will be issued to the students, through the head of the department concerned, after the publication of the result. The mark sheet will contain credit, grade, grade point and result status for the course concerned.

12.2   Malpractice

If a student indulges in malpractices in any of the end semester examination, he/she shall be liable for punitive action as prescribed by the Anna University, Chennai from time to time.

12.3   Revaluation

i)   Copies of answer script for the theory course(s) can be obtained from the Office of the Controller of Examinations on payment of a prescribed fee specified for this purpose through proper application.

ii) A candidate can apply for revaluation of his/her examination answer paper in a theory course, within a week from the declaration of results, on payment of a prescribed fee through proper application to the Office of the Controller of Examinations, as per the prescribed norms of the College. Revaluation is not permitted for practical course and for project work.

iii) Re totaling is permissible for all arrear and current theory courses.

In case the student is not satisfied with the outcome of the revaluation the student can apply for 'Challenge Valuation'. The highest marks obtained by the student in all of the above will be considered for grading.

1. The candidates who have failed in the regular End Semester Theory Examination are eligible to appear Supplementary Examination.

2. The candidates who are absent in the regular End semester theory examination may be allowed to appear in Supplementary Examination based on the valid reasons and the recommendation of the committee constituted by the Principal.

3. There is no Supplementary Examination for arrears.

4. There is no Supplementary Examination for practical courses.

5. Eighth semester (outgoing) candidates only will be permitted to appear special supplementary examination both in regular and arrear examination.

6. The maximum allowable courses for Supplementary Examination are 6 Courses per Candidate.

7. Supplementary Examination shall be conducted during week end holidays after declaration of revaluation results of the regular End Semester Examination.

8. Head of the Department shall forward the applications of the candidates of their department for appearing Supplementary Examination after due verification.

13   ELIGIBILITY FOR THE AWARD OF DEGREE

A student shall be declared eligible for the award of the B.E/B.Tech. degree provided the student has

i)   Successfully gained the required number of total credits as specified in the curriculum corresponding to the student's programme within the stipulated time.

ii) Successfully completed the course requirements and has passed all the prescribed examinations in all the 8 semesters within a maximum period of 8 years from the commencement of first semester to which the student was admitted.

iii) In the case of lateral entry, the student successfully completed the course requirements and has passed all the prescribed examinations in all the 6 semesters within a maximum period of 7 years from the commencement of third semester to which the student was admitted.

iv) Approval by the University for the award of degree.

14   CLASSIFICATION OF DEGREE

A student who satisfies the following conditions shall be declared to have passed the examination in First class with Distinction:

☐   Should have passed the examination in all the courses of all the eight semesters in First Appearance within five years, which includes authorized break of study of one year. Withdrawal from examination (vide Clause 17) will not be considered as an appearance.

☐   Should have secured a CGPA of not less than 8.50

☐   Should NOT have been prevented from writing end semester examination due to lack of attendance in any of the courses.

A student who satisfies the following conditions shall be declared to have passed the examination in First class:

☐   Should have passed the examination in all the courses of all eight semesters within five years, which includes one year of authorized break of study (if availed) or prevention from writing the End Semester Examination due to lack of attendance (if applicable).

☐   Should have secured a CGPA of not less than 6.50

14.3   Second Class

All other students (not covered in clauses 14.1 and 14.2) who qualify for the award of the degree (vide Clause 12) shall be declared to have passed the examination in Second Class.

14.4   A student who is absent in semester examination in a course/ project work after having registered for the same shall be considered to have appeared in that examination (except approved withdrawal from end semester examinations as per clause 17) for the purpose of classification.

15   FACULTY ADVISOR

To help the students in planning their courses of study and for general advice on the academic programme, the Head of the Department of the students will attach a certain number of students to a faculty of the Department who shall function as Faculty Advisor for those students throughout their period of study. The Faculty Advisor shall advise the students in registering and reappearance registering of courses, authorize the process, monitor their attendance and progress and counsel them periodically. If necessary, the Faculty Advisor may also discuss with or inform the parents about the progress / performance of the students concerned.

The responsibilities for the faculty advisor shall be:

☐   To inform the students about the various facilities and activities available to enhance the students' curricular and co-curricular activities.

☐   To guide student enrollment and registration of the courses.

☐   To authorize the final registration of the courses at the beginning of each semester.

☐   To monitor the academic and general performance of the students including attendance and to counsel them accordingly.

16   COURSE COMMITTEES

16.1   Common Course Committee

A theory course handled by more than one faculty member shall have a "Common Course Committee" comprising of all faculties teaching that course and some students who have registered for that course. There shall be two student representatives from each batch of that course. One of the faculty members shall be nominated as Course Coordinator by the Head of the Department duly approved by the Principal.

The first meeting of the Common Course Committee shall be held within fifteen days from the date of commencement of the semester. Two or three subsequent

meetings in a semester may be held at suitable intervals. During these meetings, the student members shall meaningfully interact and express their opinions and suggestions of all the students to improve the effectiveness of the teaching-learning process. It is the responsibility of the student representatives to convey the proceedings of these meetings to the whole batch.

In addition the faculty members of a Common Course shall meet to ensure uniform evaluation of continuous assessments and prepare a common question paper for the continuous assessment tests after arriving at a common scheme of evaluation for the assessments (vide clause 8). The question paper for the end semester examination is common.

16.2   Multiple Courses Committee

If course(s) handled by a single faculty member, there will be "Multiple Courses Committee". This committee comprises of all the above faculty members and two student representatives from each course. One of the above faculty members, nominated by the Head of the Department shall coordinate the activities of this committee.

The functions of this committee is similar to that of the common course committee, which is as follows:

The first meeting of the Multiple Courses Committee shall be held within fifteen days from the date of commencement of the semester. Two or three subsequent meetings in a semester may be held at suitable intervals. During these meetings, the student members shall meaningfully interact and express their opinions and suggestions of all the students to improve the effectiveness of the teaching-learning process. It is the responsibility of the student representatives to convey the proceedings of these meetings to all the students.

16.3   Overall Monitoring Committee

In addition, there shall be a overall monitoring committee for each semester of a programme which comprises of (i) the Course Coordinators / Course Faculty (as applicable), and (ii) Head of the Department. This overall monitoring committee shall meet periodically to discuss academic related matters, progress and status of the students of the semester concerned.

The overall monitoring committee can invite the Faculty Advisors or students for any of the committee meetings if necessary.

17   PROVISION FOR WITHDRAWAL FROM EXAMINATION

17.1 A student may, for valid reasons, (medically unfit / unexpected family situations / National / International sports) be granted permission to withdraw from appearing for the end semester examination in any course or courses in ANY ONE of the semester examinations during the entire duration of the degree programme. The application shall be sent to Principal, through HOD with required documents.

17.2 Withdrawal application shall be valid only if the student is otherwise eligible to write the examination (Clause 7) and if it is made a week before the commencement of the end semester examination in that course or courses and also recommended by the Head of the Department.

17.3 Withdrawal shall not be considered as an appearance for deciding the eligibility of a student for First Class with Distinction.

17.4 Withdrawal is permitted for the end semester examinations in the final semester only if the period of study the student concerned does not exceed 5 years as per clause 14.

18   TEMPORARY BREAK OF STUDY FROM A PROGRAMME

(i)   A student is not normally permitted to temporarily break the study. However if a student intends to temporarily discontinued the programme in the middle for valid reasons (such as accident or hospitalization due to prolonged ill health) and to rejoin the programme in a later than the last date for registering for the semester examinations of the semester in question, through the head of the department starting the reasons thereof.

(ii)   The student permitted to rejoin the programme after the break shall be governed by the rules and regulations in force at the time of rejoining.

(iii) The duration specified for passing all the course for the purpose of classification vide clause 14 shall be increased by the period of such break of study permitted.

(iv) The period for completion of the programme reckoned from, the commencement of the first/third semester to which the candidate was admitted shall not exceed the maximum period specified in clause 8(iii) irrespective of the period of break of study in order that he/she may be eligible for the award of the degree (vide clause 13).

(v)   If any student is detained for want of requisite attendance, progress and good conduct, the period spent in that semester shall not be considered as permitted 'break of study' and clause 19(iii) is not applicable for this case.

19   RANK OF STUDENT

A student who qualifies for the degree by passing the examination in all subjects of the entire course in first attempt within a period of four (three for lateral entry) consecutive academic years from the date of admission to the course can be given his/her position in the class as rank. The rank is determined from III semester to VIII semester examination CGPA. Student transferred from other institution to P.S.R. Engineering College are not eligible for rank.

20   PROCUDURE FOR USING SCRIBER

If a student is physically handicapped (in case of accidents/ill health) at the time of examination, he/she may be permitted to use a scriber to write the examination. In such case 30 minutes, extra time will be permitted. The scriber shall be a non-engineering student/graduate.

21   DISCIPLINE

Every student is required to observe disciplined and decorous behavior both inside and outside the college and not to indulge in any activity, which will tend to bring down the prestige of the college. If an act of indiscipline reported, the principal shall constitute a disciplinary committee consisting of three senior faculty members / HODs of which one should be from the faculty of the student, to inquire into acts of indiscipline. The disciplinary action is subject to review by the Principal in case the student represents to the Principal. Any expulsion of the student from the college shall be with prior concurrence from directorate of technical education / university.

22   RESPONSIBILITIES OF A COURSE TUTOR

- Every course tutor member is required to maintain an 'Attendance and Assessment Record' for every semester which consists of attendance marked in each Theory / Practical / Skill Enhancement, the assessment marks and the record of class work (topics covered), separately for each course handled by the them. This should be submitted to the Head of the Department periodically (at least three times in a semester) for checking the syllabus coverage and the records of assessment marks and attendance. The Head of the Department will affix his/her signature and date after due verification.

- At the end of the semester, the record should be verified by the Head of the Department who shall keep this document in safe custody (for eight years).

- The records of attendance and assessment of both current and previous semesters should be available for inspection.

- The assessments on Course Outcomes (CO), Programme Outcomes (PO) and

Programme Educational Objectives also should be carried out and submitted to Programme Coordinator / HOD.

23   REVISION OF REGULATION AND CURRICULUM

The College may from time to time revise, amend or change the Regulations, Curriculum, Syllabus and Scheme of examinations through the Academic Council of the College.

24   ANY OTHER RULES AND PROCEDURE

Any other rules and procedure which are not covered under the above clauses shall be discussed and framed by the Standing Committee of the college. Implementation of the Standing Committee resolutions is based on the approval / ratification by the Academic Council / Board of Management.

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